

REGISTRATION – ACCOMMODATION - TRANSFER – TOUR FORM

Please complete the form in capital letters and keep a copy for your records.
A separate registration form must be completed for each participant.

Date Received
(Office Use Only)

Participant Information

.....

Title :	<input type="checkbox"/> Prof	<input type="checkbox"/> Dr	<input type="checkbox"/> Mr	<input type="checkbox"/> Ms
First Name *:				
Last Name *:				
Institution *:				
Department:				
Address:				
City *:				
Province or State :				
Postal or Zip Code:				
Country *:				
Telephone *: (Including country code)				
Fax: (Including country code)				
Mobile: (Including country code)				
E-mail * (Institutional):				@
E-mail * (Personal):				@

Accompanying Person Information

Title:	<input type="checkbox"/> Mr	<input type="checkbox"/> Ms	Title:	<input type="checkbox"/> Mr	<input type="checkbox"/> Ms
First Name *:			First Name *:		
Last Name *:			Last Name *:		
Dietary or other special requirements for: <input type="checkbox"/> Participant <input type="checkbox"/> Accompanying Person (Please provide details)					

Invoice Information

Institution Name:			
Institution Address:			
Tax Office:			
Tax No:			

Registration Information

Please select the appropriate registration category

Type of Registration	Early Bird Registration Before or on February 6, 2014	Regular Registration Between or on February 7 – March 3, 2014	Late Registration On or after March 4, 2014
Member	<input type="checkbox"/> €360	<input type="checkbox"/> €440	<input type="checkbox"/> €480
Member Package (Registration + AATS Course) ¹	<input type="checkbox"/> €450	<input type="checkbox"/> €530	<input type="checkbox"/> €570
Non-Member	<input type="checkbox"/> €440	<input type="checkbox"/> €520	<input type="checkbox"/> €560

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Non-Member Package (Registration + AATS Course)¹	<input type="checkbox"/> €525	<input type="checkbox"/> €600	<input type="checkbox"/> €650
Nurse & Perfusionist²	<input type="checkbox"/> €180	<input type="checkbox"/> €220	<input type="checkbox"/> €240
Trainee (Registration + AATS Course)^{1, 2}	<input type="checkbox"/> €180	<input type="checkbox"/> €220	<input type="checkbox"/> €240
ASCVTS Academy Minimally Invasive Cardiac Surgery Workshop on April 2-3, 2014⁴	FULLY BOOKED		
AATS-ASCVTS Post-Graduate Course Adult on April 3, 2014	<input type="checkbox"/> €160		<input type="checkbox"/> €200
AATS-ASCVTS Post-Graduate Course Congenital on April 3, 2014	<input type="checkbox"/> €160		<input type="checkbox"/> €200
AATS-ASCVTS Post-Graduate Course Thoracic on April 3, 2014	<input type="checkbox"/> €160		<input type="checkbox"/> €200
Cardiothoracic Nursing Course on April 4-5, 2014³	<input type="checkbox"/> FREE – Congress Registration is Mandatory		
Accompanying Person		<input type="checkbox"/> €160	
Non-Exhibiting Industry	<input type="checkbox"/> €440	<input type="checkbox"/> €520	<input type="checkbox"/> €560
Gala Dinner on April 5, 2014		<input type="checkbox"/> €75	
Registration Total:			

- Registration will be confirmed after receiving full payment. Those who do not receive a confirmation notice before the congress are requested to contact the registration secretariat at registration@ascvts2014.org. Only participants who complete their registration will be included in the programme.
- The date of payment is decisive for the registration fee. Even if the registration form is received before the early bird or regular deadline, it will not be considered as early or regular registration if the payment has not been received before the deadlines.
- Registration Fees include 18% VAT.
- The Asian Society for Cardiovascular and Thoracic Surgery (ASCVTS) plans to take photographs and video material at the 22nd Annual Meeting of the ASCVTS in Istanbul, Turkey and reproduce them in ASCVTS educational, news or promotional material, whether in print, electronic or other media, including the ASCVTS website. By participating at the 22nd Annual Meeting of the ASCVTS in Istanbul, Turkey, you grant ASCVTS the right to use your name, photograph and biography for such purposes. All postings become the property of ASCVTS. Postings may be displayed, distributed or used by ASCVTS for any purpose.

¹ These registration types include congress participation and one of the AATS-ASCVTS Post-Graduate courses.

² To be eligible for the trainee / nurse & perfusionist rates, trainee / nurse & perfusionists are required to produce documentary evidence of their status. Without this documentation, non-member fees will be applied. You may send necessary document by fax at +90 212 347 63 63 or via e-mail to registration@ascvts2014.org.

³ For those who wish to attend Cardiothoracic Nursing Course on April 4-5, 2014, congress registration is mandatory.

⁴ The venue of this workshop is Center of Advanced Simulation and Education (CASE), Acıbadem University. Please note that there are limited spaces for the wetlab and the registration will be processed on a first-come first-served basis. Congress registration is mandatory to register for this workshop.

Delegate Fees include:

- Attendance to all scientific sessions
- Entrance to exhibition area
- Congress bag and printed materials
- Coffee breaks to be served during the congress scientific programme
- Welcome Cocktail on April 3, 2014

Course Fees include:

- Course attendance
- Coffee breaks to be served on April 3, 2014

Accompanying Person Fee includes:

- Welcome Cocktail on April 3, 2014
- Full Day City Tour on April 4, 2014
- Entrance to exhibition area

Cancellation Policy - Registration:

Requests for registration cancellation must be received in writing by the ASCVTS 2014 Registration Secretariat (DEKON) by fax at +90 212 347 63 63, or via e-mail to registration@ascvts2014.org.

- Cancellations received before or on **February 14, 2014** – eligible for 50% refund
- Cancellations received on or after **February 15, 2014** – no refund

Please fill in this form and send it to: DEKON CONGRESS & TOURISM

Gayrettepe Mah. Yıldız Posta Cad. Akın Sitesi 1. Blok No: 6 Kat: 1 D: 3 34349 Beşiktaş – Istanbul – TURKEY

Phone: +90 212 347 63 00 Fax: +90 212 347 63 63 E-mail: registration@ascvts2014.org

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Please note that registration refunds will be processed within 30 days after the end of ASCVTS 2014, bank charges will be deducted from the refund.

Accommodation Information

Hotels	Category	Distance to the Congress Venue	Room Type	Single Room	Double Room
Çırağan Palace Kempinski *	5 Star	10 mn driving distance	Park view	FULLY BOOKED	
			Bosphorus view	FULLY BOOKED	
Hilton Istanbul	5 Star	2 mn walking distance	Park view	<input type="checkbox"/> €240	<input type="checkbox"/> €250
			Bosphorus view	<input type="checkbox"/> €260	<input type="checkbox"/> €270
			Executive garden view	<input type="checkbox"/> €285	<input type="checkbox"/> €295
			Executive bosphorus view	FULLY BOOKED	
Divan Istanbul	5 Star	10 mn walking distance	Standard	<input type="checkbox"/> €210	<input type="checkbox"/> €240
Point Hotel Taksim	4 Star Superior	10 mn walking distance	Standard	<input type="checkbox"/> €185	<input type="checkbox"/> €205
Konak Hotel	4 Star Superior	5 mn walking distance	Standard	FULLY BOOKED	
Avantgarde Hotel	4 Star	10 mn walking distance	Standard	FULLY BOOKED	
Marble Hotel	4 Star	12 mn walking distance	Standard	FULLY BOOKED	
Istanbul Suite Home	Butique	5 mn walking distance	Standard	FULLY BOOKED	
Comfort Suite Taksim	Butique	5 mn walking distance	Standard	FULLY BOOKED	

- Hotel rooms have been blocked at various hotels near the ASCVTS 2014 venue.
- Please make your reservations early; bookings are on a first-come first-served basis.
- For any queries about hotel matters, please contact us via email: registration@ascvts2014.org
- Rates quoted are in Euros, per room per night, including breakfast except Çıra an Palace Kempinski and including taxes.
- Deadline for hotel reservations is March 1, 2014. For reservation requests after that date, Dekon may not be able to guarantee any available rooms with the above-mentioned room rates.
- Rooms will be reserved only after receiving one night deposit by credit card or bank transfer, and will be confirmed after receiving full payment. Payments should be completed before or on January 31, 2014. If the payment is not completed until that date, only one night reservation will be kept and the remaining unpaid nights will automatically cancelled.
- For reservation requests on or after February 1, 2014, full payment by credit card or bank transfer will be required for confirmation.
- Hotel check-in time is 14:00 hrs and check-out time is 12:00 hrs. If you expect to arrive earlier than the check-in time and require guaranteed check-in on arrival, please make your hotel reservations for the day before.

* This hotel is on room only basis.

Please Reserve:

Check-In: / / 2014	Check-Out: / / 2014	Total Number of Nights:
Single Room : Room(s) X €..... (Price) X Nights = €..... (Total cost)		
Double Room: Room(s) X €..... (Price) X Nights = €..... (Total cost)		
For double rooms, please select: <input type="checkbox"/> French bed (one big bed) <input type="checkbox"/> Twin bed (two single beds)		
Sharing the room with:		
<input type="checkbox"/> Accompanying Person		
<input type="checkbox"/> Another Participant (please enter name):		
Special Requests, if any:		
Accommodation Total:		

Cancellation Policy - Accommodation:

Cancellations or changes should be received in writing by the ASCVTS 2014 Registration Secretariat (DEKON) by fax at +90 212 347 63 63, or via e-mail to registration@ascvts2014.org. Please do not contact the hotels directly.

- Cancellations received before or on **January 31, 2014** – eligible for full refund, less one night deposit
- Cancellations received on or after **February 1, 2014** – no refund

Please note that accommodation refunds will be processed within 30 days after the end of ASCVTS 2014, bank charges will be deducted from the refund.

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In the event of non-arrival, the hotel will automatically release the reservation and full payment will be non-refundable.

Late arrival /Early Departure Fee - If you arrive later or leave earlier than on the dates of your confirmed booking, the total cost of accommodation will be charged and no refunds will be issued.

Airport Transfer Information

One way private transfer fee : <input type="checkbox"/> €60 / per car (max 2 people)	Number of car(s) :
Arrival Date : / / 2014	Arrival Time : Arrival Flight No :
Departure Date: / / 2014	Departure Time: Departure Flight No:
Airport Transfer Total:	
<ul style="list-style-type: none"> Rates quoted are in Euros, for one way, including taxes. Drop off and pick-ups will be made to/from hotels. Above prices are for transportations only from/to Atatürk International Airport. Please contact us at registration@ascvts2014.org for your transportation requests from/to Sabiha Gökçen Airport. 	

Cancellation Policy - Transfer:

Cancellations or changes should be received in writing by the ASCVTS 2014 Registration Secretariat (DEKON) by fax at +90 212 347 63 63, or via e-mail to registration@ascvts2014.org.

- Cancellations received before or on **March 25, 2014** – eligible for full refund
- Cancellations received on or after **March 26, 2014** – no refund

Please note that transfer refunds will be processed within 30 days after the end of ASCVTS 2014, bank charges will be deducted from the refund.

Daily Tour Information

Tour	Category	Price/pp	Date	# of Pax	Total
The Imperial Tour	Half Day Morning	<input type="checkbox"/> €45	... / ... /2014	€.....
Ottoman Splendours *	Half Day Afternoon	<input type="checkbox"/> €45	... / ... /2014	€.....
Bosphorus Cruise	Half Day Morning	<input type="checkbox"/> €45	... / ... /2014	€.....
Asia and Beylerbeyi Palace	Half Day Afternoon	<input type="checkbox"/> €45	... / ... /2014	€.....
Old City Tour *	Full Day Lunch Included	<input type="checkbox"/> €85	... / ... /2014	€.....
Istanbul by Night	Night Tour Dinner Included	<input type="checkbox"/> €85	... / ... /2014	€.....
Princess Islands	Full Day Lunch Included	<input type="checkbox"/> €85	... / ... /2014	€.....
Pera Tour	Half Day	<input type="checkbox"/> €90	... / ... /2014	€.....
Christian Heritage	Full Day Lunch Included	<input type="checkbox"/> €120	... / ... /2014	€.....
Gallipoli	Long Day Lunch Included	<input type="checkbox"/> €285	... / ... /2014	€.....
Ephesus	Long Day Lunch Included	<input type="checkbox"/> €415	... / ... /2014	€.....
Daily Tour Total:					
<ul style="list-style-type: none"> Participation for daily tours is on a first-come first-served basis. For any queries, please contact us via e-mail at: registration@ascvts2014.org Rates quoted are in Euros, per person, including taxes. Reservations will be confirmed only after receiving the full payment by credit card or bank transfer. If the payment has not been received by March 1, 2014, it will be assumed that the participant no longer wishes to go on the tour and the reservation will automatically be cancelled. Above tours are available between or on April 1 – 8, 2014. Above tours can be operated with a minimum of 5 attendees. Dekon may cancel a tour if the minimum number of people 					

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required is not reached. In such cases, the fees will be fully refunded.

* These tours cannot be operated on Tuesdays.

Cancellation Policy - Daily Tour:

Cancellations of daily tours should be received in writing by the ASCVTS 2014 Registration Secretariat (DEKON) by fax at +90 212 347 63 63, or via e-mail to registration@ascvts2014.org. An administrative fee of €10 will be applied for any cancellations before or on **March 15, 2014**.

Absolutely no refund will be processed for cancellations on or after March 16, 2014.

Please note that tour refunds will be processed within 30 days after the end of ASCVTS 2014, bank charges will be deducted from the refund.

Pre-Post Tour Information

Tour	Single	Double	Date	Total
Cappadocia	<input type="checkbox"/> €665	<input type="checkbox"/> €1.070	<input type="checkbox"/> April 1- 2, 2014	€.....
			<input type="checkbox"/> April 7-8, 2014	
Sharing room with:				
Pre-Post Tour Total:				
<ul style="list-style-type: none"> • Participation for pre-post tours is on a first-come first-served basis. • For any queries, please contact us via e-mail at: registration@ascvts2014.org • Rates quoted are in Euros, per room, including flight or/and bus tickets and taxes. • Reservations will only be confirmed after receiving the full payment by credit card or bank transfer. If the payment has not been received by March 1, 2014, it will be assumed that the participant no longer wishes to go on the tour and the reservation will be cancelled. • Above tours can be operated with a minimum of 5 attendees. Dekon may cancel a tour if the minimum number of people required is not reached. In such cases, the fees will be fully refunded. 				

Cancellation Policy - Pre-Post Tour:

Cancellations of pre-post tours should be received in writing by the ASCVTS 2014 Registration Secretariat (DEKON) by fax at +90 212 347 63 63, or via e-mail to registration@ascvts2014.org. An administrative fee of €50 will be applied for any cancellations before or on **March 1, 2014**.

Cancellations received between or on **March 2 – 15, 2014**: Eligible for 50% refund.

Absolutely no refund will be processed for cancellations on or after March 16, 2014.

Please note that tour refunds will be processed within 30 days after the end of ASCVTS 2014, bank charges will be deducted from the refund.

GRAND TOTAL : €

I ACCEPT THE GENERAL CONDITIONS FOR REGISTRATION, ACCOMMODATION, TRANSFER & TOUR

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Payment Information

Payment by Wire Transfer:

For payment by wire transfer, please use the following bank account:

Account Name	DEKON Kongre ve Turizm
Bank Name	T.Garanti Bank – Istanbul – Turkey
Branch Name / Code	Esentepe Branch – 347
Swift No	TGBATRISXXX
IBAN No (Euro)	TR12 0006 2000 3470 0009 0912 59

- Bank charges are the sole responsibility of the participant and should be paid in addition to the fees.
- All wire transfers should indicate the following information: “Name of Sender, Date of wire transfer, Amount of wire transfer & Explanation” and receipts must be sent by fax to DEKON at: +90 212 347 63 63, or by e-mail to: registration@ascvts2014.org

Payment by Credit Card:





Credit Card Number:

Expiry Date:

Card Verification Code:

Last 3 digits at the back of your card, on the signature panel

Cardholder's Name:

Date:

Cardholder's Signature:

**You may also register and pay using our online registration form on the
official website**

www.ascvts2014.org